



GOVERNMENT OF MAHARASHTRA  
**INDIRA GANDHI GOVERNMENT MEDICAL  
COLLEGE AND HOSPITAL**  
CENTRAL AVENUE ROAD, NAGPUR-440018

Medical Store Phone -0712-2820250

Phone :0712-2728621,2728622,2728623—Ext:411,

Fax : 0712-2728028, 2774766 Email:-medstoreiggmc@gmail.com

Ref: No.IGGMC/Hosp/Medical Store/ 825 /25

Date : 06 /03 /2025

To,

M/s \_\_\_\_\_

Subject :- Open Quotation notice – For Supply Of Medicines For Medical Store  
IGGMCH & ART Center Nagpur For Financial Year 2025-2026.

Sir/Madam,

1. I.G.G.M.C.& H., Nagpur invite quotations for supply of medicines/drugs for drug stores
2. I.G.G.M.C. & H., Nagpur from manufacturer/Dealer/chemist/ stockiest / drug supplier. Detail drug list is enclosed. Interested parties can send their quotations.
3. Last date and time for submission of quotations & relevant documents : Dt. **21** /03/2025 up to 5:00 Pm.
4. Place of submission: Medical Superintendent Office, I.G.G.M.C.&H., Nagpur.

Terms & Conditions :

- a) Quotation should be sent in sealed envelope bearing quotation enquiry No. & should mention – "Quotation of Medicines for Financial year 2025-26" should be clearly written on envelope. Quotations should be addressed to "The Dean, I.G.G.M.C.& H., Nagpur."
- b) Quotation should be send by post or by hand delivery to reach the office before 5:00 Pm on Dt. **21** /03/2025.
- c) Quotation received after due date & time will not be considered.
- d) Supply should be made within 07 working days from the date of receipt of order.
- e) This Quotation will be used by Medical store & Art Center IGGMCH, Nagpur for Spot/Emergency local purchase and bulk purchase on quotation.
- f) If supply made within stipulated time the payment will be given for bulk orders on quotation will be made within 45 days and on spot/emergency purchase within 15 working days after receipt of invoice as per availability of budget/grant.
- g) If terms and conditions not followed and after obtaining order, if goods are not supplied within stipulated time or denial/unable to supply medicine for which order is given, strict disciplinary action will be taken by administration of I.G.G.M.C.H., Nagpur and firm may be blacklisted for future quotation.
- h) Rate quote only of strength mentioned in list, please don't change the strength.
- i) Quotation Validity is up to 30 september 2025.
- j) Quotation enquiry is available on institute website and in medical store. The list of medicines for quotations is displayed at this institute website [www.iggmc.org](http://www.iggmc.org) in 'Tenders'

of this website, supplier can be download the quotation from the website. No need to collect from medical store.

- k) Quoted rates should be free door delivery of goods at I.G.G.M.C. & H., Nagpur premises only.
- l) Quoted rates should be inclusive of all taxes/GST.
- m) Quotation must be submitted in printed form only. No handwritten quotation will be accepted.
- n) Supplied goods should be of good quality as per specification mentioned in IP/ BP / USP standards. Defective goods, stopped used / samples for physician use will not be accepted and will be returned to the concerned firm. Such act may lead to the supplier getting black listed.
- o) For Tab/Capsule quote rate For Single Tablet. Loose Tab/Cap will not be accepted.
- p) Short expiry (up to 6 months) medicines will not be accepted.
- q) No changes in quoted rates will be considered once the quotation is submitted. For accepted quotations it is mandatory for supplier to supply the goods within stipulated period, otherwise order will be treated as cancelled.
- r) All rights are reserved for Cancellation/Recall/Accept/Reject of quotation with the undersigned authority without any intimation.
- s) The delivery of the material must be at I.G.G.M.C & H Nagpur Medical Store at office time (10am to 5pm)
- t) Submission of the following document is mandatory at the time of supply of medicine otherwise medicine will not be accepted.
  - 1) Valid WHO GMP Certificate of Manufacturer
  - 2) WHO GMP product list or COPP for quoted Items
  - 3) In House test report for purchased Item with 03 invoice copy
  - 4) NABL test report Compulsary
  - 5) Non Conviction Certificate issued from concern FDA for Manufacturer/Distributor
  - 6) For consumables Iso 13485 (International organization for standardisation) Iso 17025, 1504500/ Iso 14001, GMP (Good manufacturing practices)/Schedule M.

Documents to be submitted in separate envelope No. 1

- 1) The bidder would be required to submit following documents (self attested Xerox copies) in order to qualify for the above quotations.
- 2) Valid drug license issued by competent authority.
- 3) GST clearance certificate.
- 4) Copy of PAN card.
- 5) Bank details cancelled or Xerox copy of cheque, email address.
- 6) Undertaking for following tha
- 7) ) NDPS License in order to supply NDPS drugs.
- 8) Bidder not currently under conviction under the drugs & cosmetics act 1940 for supplier of stated drug or any other ground he has been deregistered, debarred or black listed by any Govt. organization/ institution / hospital in state or India.
- 9) No conflict of interest with purchase department or its members or store pharmacist or staff working in Medical store or involved in purchase..
- 10) Undertaking of acceptance of all the terms and conditions.
- 11) Copy of all the above documents to be submitted, should be self attested with rubber stamp of the firm. .

Interested parties should submit all above documents in envelope No. 01 mentioning documents for medicine quotation.

- And separate quotation rate list in envelope No. 02.

  
Dean

Indira Gandhi Govt. Medical  
College & Hospital, Nagpur.

List of drugs is attached herewith,