



# महाराष्ट्र शासन राजपत्र

## असाधारण

प्राधिकृत प्रकाशन

मंगळवार, ऑक्टोबर ११, २००५/आश्विन १९, शके १९२७

स्वतंत्र संकलन म्हणून फाईल करण्यासाठी या भागाला वेगळे पृष्ठ क्रमांक दिले आहेत.

## भाग चार-अ

महाराष्ट्र शासनाने केंद्रीय अधिनियमान्वये तयार केलेले (भाग एक, एक-अ आणि एक-ल यांमध्ये प्रसिद्ध केलेले नियम व आदेश यांब्यतिरिक्त) नियम व आदेश.

**GENERAL ADMINISTRATION DEPARTMENT**

Mantralaya, Mumbai 400 032, dated 11th October 2005.

### NOTIFICATION

RIGHT TO INFORMATION ACT, 2005.

No. RTI. 2005/C.R.315/05/5,—In exercise of the powers conferred by sub-section (2) of section 27 of the Right to Information Act, 2005 (22 of 2005), the Government of Maharashtra hereby makes the following rules, namely :-

1. *Short title and commencement.*—(1) These rules may be called the Maharashtra Right to Information Rules, 2005.

(2) They shall come into force on the 12th October 2005

2. *Definitions.*—In the rules, unless the context otherwise requires,—

(a) 'Act' means the Right to Information Act, 2005 (22 of 2005);

(b) 'section' means section of the Act;

(c) Words and expressions used in these rules but not defined shall have the same meanings respectively, assigned to them, in the Act.

(४६९)

3. *Procedure for seeking information.*—A request for obtaining information under sub-section (1) of section 6 shall be made to the concerned State Public Information Officer on plain paper in the format given in Annexure "A" and shall be accompanied by an application fee of rupees ten by way of cash against proper receipt or by demand draft or banker's cheque payable to the public authority or by affixing a court fee stamp of rupees ten.

4. *Fee for information.*—(1) For providing the information under sub-section (1) of section 7, the fee shall be charged by way of cash against proper receipt or by demand draft or banker's cheque payable or by way of money order to the public authority, at the following rates, namely:-

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|--|--|
| (A)(a) when the concerned Department has already fixed the price of some documents, maps, etc.       | The price so fixed plus postal charges.  |
| (b) when the information is readily available, either by way of photocopying, or by other way (copy) | (i) rupees two for each page (in A-4 or A-3 size paper) created or copied plus postal charges; or<br>(ii) actual charge or cost price of a copy in large size paper plus postal charges. |

(B) for inspection of records, no fee for the first hour; and a fee of rupees five for each fifteen minutes (or fraction thereof) thereafter :

Provided that no postal charges shall be charged if the applicant collects the information personally.

(2) For providing the information under sub-section (5) of section 7, the fee shall be charged by way of cash against proper receipt or by demand draft or bankers cheque or by way of money order payable to the public authority at the following rates :—

(a) for information provided in diskette or floppy, rupees fifty per diskette or floppy plus Postal charges; and

(b) for information provided in printed form at the price fixed for such publication or rupees two per page of photocopy for extracts from the publication plus Postal charges :

Provided that no postal charges shall be charged if the applicant collects the information personally.

5. *Appeal*.—(1) Any person who, does not receive a decision within the time specified in sub-section (1) or clause (a) of sub-section (3) of section 7, or is aggrieved by an order of the State Public Information Officer may, within thirty days from the date of receipt of the order of the State Public Information Officer, prefer an appeal to the concerned appellate authority on plain paper in the format given in Annexure "B", which shall be accompanied by an appeal fee of rupees twenty by way of cash against proper receipt or by demand draft or banker's cheque payable to the public authority or by affixing a court fee stamp of rupees twenty, with a copy of such order appealed against.

(2) Any person aggrieved by an order of the appellate authority under sub-section (1) of section 19 may, within ninety days from the date of receipt of the order of the appellate authority, prefer a second appeal to the State Information Commission on plain paper in the format given in Annexure "C", which shall be accompanied by an appeal fee of rupees twenty by way of cash against proper receipt or by demand draft or banker's cheque payable to the State Information Commission or by affixing a court fee stamp of rupees twenty, with a copy of such order appealed against.

## ANNEXURE "A"

(See rule 3 )

Affix here Court Fee Stamp of Rs. 10/-
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**Format of application for obtaining information under the  
Right to Information Act, 2005**

To,

The State Public Information Officer,  
(Name of the office with address)

- (1) Full name of the applicant :
- (2) Address :
- (3) Particulars of information required :
- (i) Subject matter of information.\* :
- (ii) The period to which the information  
relates.# :
- (iii) Description of the information required \$ :
- (iv) Whether information is required by post  
or in person :

(The actual postal charges shall be  
included in additional fees)

- (v) In case by post :  
(Ordinary, Registered or Speed )
- (4) Whether the applicant is below poverty line :  
(if yes, attach the photo copy of the proof  
thereof).

Place :

Date : Signature of the Applicant.

- \* Broad category of the subject to be indicated (such as grant of Government land / Service matters / Licenses, etc.)
- # Relevant period for which information is required to be indicated.
- \$ Specific details of the information is required to be indicated.

ANNEXURE "B"

[See rule 5 (1) ]

Affix here Court  
Fee Stamp of  
Rs. 20/-

**Appeal under section 19 (1) of the Right to Information  
Act, 2005**

From : .....

(Appellant's name and address)

To : .....

(Name/designation/address of the appellate authority)

- (1) Full name of the Appellant :
- (2) Address :
- (3) Particulars of the State Public Information Officer :
- (4) Date of receipt of the order appealed against :  
(if order passed)
- (5) Last date for filing the appeal :
- (6) The grounds for appeal
- (7) Particulars of information- :
- (i) Nature and subject matter of the  
information required.

(ii) Name of the Office or Department  
to which the information relates

Place :

Date :

Signature of Appellant.

ANNEXURE "C"

[See rule 5(2)]

Affix here Court  
Fee Stamp of  
Rs. 20/-

**Second Appeal under section 19 (3) of the Right to Information  
Act, 2005**

From : .....

(Appellant's name and address)

To : .....

- (1) Full name of the Appellant :
- (2) Address :
- (3) Particulars of State Public Information Officer :
- (4) Particulars of the First Appellate Authority :
- (5) Date of receipt of the order appealed against :
- (6) Last date for filing the appeal :
- (7) The grounds for appeal :
- (8) Particulars of information-
  - (i) Nature and subject matter of the information required.
  - (ii) Name of the Office or Department to which the information relates

Place :

Date :

Signature of Appellant.

By order and in the name of the Governor of Maharashtra,  
**SATYABIR S. DODD,**  
Principal Secretary to the Government.